

Safeguarding Policy Processes and Procedures

2024-2025

1. Safeguarding

1.1 Winsor Education(WE) is committed to safeguarding, promoting the wellbeing of its students and ensuring the safety of everyone involved in its activities.

1.2 WE aims to provide a safe environment for all students and staff studying and working here and for all visitors to its facilities.

1.3 WE recognises that it has social, moral, and legal obligations to safeguard the wellbeing and safety of children, young people and vulnerable adults involved in any Winsor Education activities, whether these are conducted in person or online.

1.4 Winsor Education believes that students, staff, and visitors to the University have the right to learn and work in a positive environment that is free from harm and all forms of prejudice, harassment, discrimination and bullying.

1.5 We recognise that that being subjected to harassment, violence, exploitation and or abuse, is a breach of an individual's rights, as set out in the Human Rights Act 1998.

1.6 WE understands the importance of considering wider environmental factors in our student's lives that may threaten their safety and/or welfare and we are aware that safeguarding incidents and/or behaviours can be associated with factors outside College and can occur between children and we consider the context within which such incidents and/or behaviours occur.

1.7 WE understands that safeguarding and promoting the welfare of students' is everyone's responsibility and that everyone who comes into contact with vulnerable adults has a role to play. Therefore, we recognise that the College forms part of a wider safeguarding framework and system. This framework and system are described in full detail in the statutory guidance 'Working Together to Safeguard Children 2018'.

2. Purpose of this policy

This document sets out our responsibilities and provides the detailed processes and procedures we will follow. It also outlines how we will:

- Provide a safe and supportive environment for all our students, with particular regard to children and vulnerable adults who engage with our staff, students, contractors and volunteers in the course of our work and College-led activities.
- Ensure that staff and those facilitating or supporting programmes and activities working with children and vulnerable adults have defined responsibilities.
- Ensure that there is a clear reporting and escalation route should staff or students become aware of a safeguarding concern.
- Ensure that staff and students engaging with children and vulnerable adults receive relevant safeguarding training and understand their role and responsibilities in safeguarding.

3. Identifying, reporting, and escalating concerns relating to the safeguarding of children or adults at risk.

- Ensure all College staff can identify children and vulnerable people who may benefit from early help and know their role in providing early help through appropriate training. This includes identifying emerging problems, liaising with the DSL, DDSL and wellbeing staff, and sharing information with other professionals to support early identification and assessment.
- The College has a zero-tolerance approach to sexual violence and sexual harassment, it is never acceptable, and it will not be tolerated. The College is committed to creating a safe environment for learners and staff. The College recognises that even if there are no reports it does not mean this behaviour is not happening.
- Any report of sexual violence or sexual harassment will be taken seriously. Staff will not dismiss or tolerate of sexual violence or sexual harassment, or pass this

behaviour off as “banter,” “just having a laugh,” “a part of growing up” or “boys being boys.” Staff at College will challenge physical behaviour

- Alongside the DSL, staff should ensure that any child protection and/or safeguarding concerns are shared immediately with the relevant local authority;

The Designated Safeguarding lead : Mr. Sarfaraz Jagirdar

The deputy Designated Safeguarding lead : Mr. Allam Behbahani

CONTACT INFORMATION	
1. Birmingham City Council’s Adult Social Care team.	
Contact the safeguarding team at 0121 303 1234 or out of hours at 0121 675 4806.	
Online reporting: The Birmingham City Council’s website has an online reporting form specifically for safeguarding issues.	
2. West Midlands Police:	
For situations where a crime may be involved or there is immediate danger, you should contact West Midlands Police - Call 999 in emergencies, or 101 for non-emergencies.	
3. Safeguarding Adults Board (SAB):	
The Birmingham Safeguarding Adults Board provides guidelines and resources on how to address concerns. They work closely with local agencies and can guide you on reporting procedures.	
Website: Birmingham Safeguarding Adults Board	